**SOUTH EASTERN UNIVERSITY OF SRI LANKA**

**APPLICATION FOR ACADEMIC ADMINISTRATIVE POSITION -2018/2019**

**Post applied for :………………………………………………………………………………………………………….**

**Name with initials :…………………………………………………………………………………………………………..**

**Designation :………………………………………………………………………………………………...............**

**Date of Appointment :.……………………………………………………………………..……………………………………**

**Present Administrative Positions (If applicable)**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.NO** | **Post** | **Department/Division/Unit** | **Period****From To** |
| **01** |  |  |  |
| **02** |  |  |  |
| **03** |  |  |  |
| **04** |  |  |  |
| **05** |  |  |  |

**Previous Administrative Positions held (If applicable)**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.NO** | **Post** | **Department/Division/Unit** | **Period****From To** |
| **01** |  |  |  |
| **02** |  |  |  |
| **03** |  |  |  |
| **04** |  |  |  |
| **05** |  |  |  |

I do hereby certify that the above particulars given by me are true and correct and statement of vision for the development of relevant Centre/Unit is attached herewith. I do hereby declare that if I am appointed to the above post, I will perform my duties sincerely for the development of the Centre/Unit.

Date:………………………… ……………………………………..

 Signature of Applicant

Recommendation of the Head /Department of ……………………………………………………………………………

Date:………………………… ………………………………………

 Signature of Head

Recommendation of the Dean /Faculty of ……………………………………………………...............................................

Date:………………………… ………………………………………

 Signature of Dean